



**ADMINISTRATION COMMITTEE AGENDA**  
**SEPTEMBER 3, 2024**  
**5:30 PM**

- 1. Call to Order**
  - a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio
- 2. Approval of Minutes of July 29, 2024**
- 3. Community Safety and Security Committee Agenda**
- 4. Community Services Committee Agenda**
- 5. Infrastructure Committee Agenda**
- 6. Treasurer's Office**
  - a. Purchase of In Rem Property
- 7. Risk Management**
  - a. Niagara County Inventory Appraisal
- 8. County Attorney**
  - a. Resolution Authorizing Intermunicipal Agreement with the City of Lockport for 2022 and 2023 City In Rem Proceedings
- 9. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE**  
**MEETING MINUTES**  
**July 29, 2024**  
**5:30 PM**

	<b>ADMINISTRATION</b>	<b>STAFF</b>	<b>OTHERS</b>
<b>PRESENT:</b>	D. Godfrey A. Nemi R. Bradt J. Elder I. Myers C. Voccio  R. Wydysh	R. Updegrove C. Joerg K. Alexander P. Lopes J. Pitarresi K. Schuler H. Soles	M. Casale, Economic Development M. Dunn, Sheriff's Office D. LaRock, Probation T. Eggert, Fire Coordinator D. Jablonski, Employment & Training M. Lutz, Social Services L. Kelemen, Mental Health L. Holmes, NCCC W. Lynch, NCCC G. Meal, Public Works J. Gaston, Public Works N. Allen, Engineering D. Timm, Refuse W. Flynn, Information Technology J. Bieber, Water District
<b>EXCUSED:</b>	C. Robins		

**1. Call to Order**

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:30 p.m.

**2. Approval of Minutes**

Chairman D. Godfrey asked for the approval of the minutes to the meeting of June 10, 2024. The minutes were approved by D. Godfrey. C. Voccio seconded them. The minutes passed unanimously.

**3. Economic Development**

- a. Dream It Do It Western New York Advanced Manufacturing Program Funding from American Rescue Funds – R. Bradt made a motion. J. Elder seconded it. Passed unanimously.
- b. Position Appointment Deputy Commissioner of Niagara County Department of Economic Development – A. Nemi made a motion. C. Voccio seconded it. Passed unanimously.
- c. City of Niagara Falls Request for Waiver of County Taxes, Interest and Fees 502 Niagara St. – J. Elder made a motion. R. Bradt seconded it. Passed unanimously.

**4. Community Safety and Security Committee Agenda**

- a. **Office of the Sheriff**
  - i. Sole Source Standardization of Nomad GCS for Mobile Command Center Update.
  - ii. LabVantage Standardization/Sole Source of JBOSS Application Server and Bartender Enterprise Automation Compatible with LabVantage Laboratory Information Management System.
  - iii. Extend Contract for Uniforms.
  - iv. Extend Contract for Uniform Accessories.

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- v. MCP Acquisition Standardization for Radio Tower Design, Procurement and Construction Services.
- vi. Budget Modification – Accept GIVE Grant.
- vii. Budget Modification – Accept Revenue from Sale of K9 Vehicle.
- viii. Budget Modification – Accept FY2020 Edward Byrne Memorial Justice Assistance Law Enforcement Equipment Grant.
- ix. SRO Agreement with Newfane Central School District.
- x. Amendment of Securus Contract for Inmate Communications Services.
- xi. Accept STOP Violence Against Women Act Formula Grant.
- xii. Accept Office of Victim Services Grant.
- xiii. Accept Aid to Crime Laboratories Grant.
- b. **Probation**
  - i. Renewal of GIVE Grant
  - ii. Accept Niagara County Pre-Trial Services Award
- c. **Office of Emergency Services**
  - i. Award of Bid – Community Preparedness Training.
  - ii. Award of Bid – Medical Director.
  - iii. MOU with SUNY Niagara to Utilize Niagara County Public Safety Building for EMT Training.
  - iv. Inter-Municipal Ambulance Transfer Agreement.

R. Bradt made a motion. D. Godfrey seconded it. Passed unanimously.

**5. Community Services Committee Agenda**

- a. **Department of Mental Health**
  - i. Budget Modification – Accept New York State Office of Mental Health Funding for Spectrum Human Services
- b. **Department of Social Services**
  - i. Niagara County Youth Bureau – New York State Aid Application
- c. **Employment & Training**
  - i. Budget Modification – Accept \$200,000 State-Level Training and Supportive Services Funding Grant (SWA Fiscal Incentive)
  - ii. Budget Modification – Increase in 2024 Summer Youth Employment Program (SYEP) Funding
- d. **Niagara County Community College**
  - i. NCCC FY 2024 – 2025 Maintenance and Operating Budget

C. Voccio made a motion. J. Elder seconded it. Passed unanimously.

**6. Refuse District Committee Agenda**

- a. Budget Modification for Leachate Hauling Truck

D. Godfrey made a motion. A. Nemi seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE**  
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**7. Infrastructure Committee Agenda**

- a. **Water District**
  - i. Capital Project H669 Closeout
- b. **Refuse District**
  - i. Budget Modification for Leachate Hauling Truck
- c. **Environmental/Solid Waste**
  - i. Clean Energy Communities Opportunity – NYSERDA Program
- d. **Parks**
  - i. Agreement Between the County of Niagara and Disc Golf 716
  - ii. Agreement Between the County of Niagara and the Olcott Lion's Club
  - iii. Informational – National Disc Golf Tournament Bid
- e. **Buildings & Grounds**
  - i. Rescind Lease Agreement with Iroquois Job Corps Academy for the Trott Access Center
  - ii. Lease Agreement with NCCC for the Trott Access Building
- f. **Engineering**
  - i. 225 South Niagara Street, Lockport, NY Phase I and II Environmental Site Assessment Amendment No.1
  - ii. Krull Park Shoreline Rehabilitation – Final Payment
- g. **Informational**
  - i. \$2.018 Million for the Replacement of the Willow Rd Bridge over the East Branch of 12 Mile Creek in the Town of Wilson
  - ii. \$2.057 Million for the Replacement of the Royalton Center Rd Bridge over Mud Creek in the Town of Royalton
  - iii. \$1.430 Million for the Replacement of the Johnson Creek Rd Bridge over Golden Hill Creek in the Town of Somerset
  - iv. \$1.269 Million for the Replacement of Culvert 57-23, Porter Center Rd over a Tributary to Six Mile Creek in the Town of Porter

I. Myers made a motion. J. Elder seconded it. Passed unanimously.

**8. Board of Elections**

- a. Committee Approval - Renew Technology Innovation and Election Resource (TIER) Grant
- b. Committee Approval - Renew Absentee Ballot Pre-Paid Postage Grant

A. Nemi made a motion. C. Voccio seconded it. Passed unanimously.

**9. Adjournment**

A motion was made by R. Bradt to adjourn. J. Elder seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:14 p.m.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE  
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July 29, 2024  
5:30 PM**

Minutes Transcribed By:

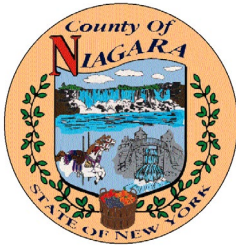
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Heather Soles, Budget Assistant  
Office of Management & Budget

Minutes Approved By:

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David E. Godfrey, Chairman  
Administration Committee



## COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA September 3, 2024

1. Call to Order
  - a. Hill, Godfrey, Abbott Bradt, Elder, Robins, McKimmie
2. Approval of minutes from previous meeting
3. Sheriff
  - Res.** – Accept Highway Safety Grant
  - Res.** – Budget Mod. – Accept Highway Safety Grant for Forensic Lab.
  - Res.** – Sole Source Standardization of General Security for Lenel Access Control Systems in Niagara County Sheriff's Office, Jail and Harmon Building.
  - Res.** – MCP Acquisition Contract Radio Tower Change Order #1.
  - Res.** – Budget Mod. – Award of Jail Kitchen Plumbing Renovations Project and Transfer of Funds.
  - Res.** – Change to Amendment of Securus Contract for Inmate Communications Services.
  - Res.** – Sole Source Standardization of Xybix Systems Inc. for Communications Center Consoles Refurbish.
  - Res.** – Axon Contract Addendum.
  - Res.** – Fill Crime Analyst Position with Residency Waiver.
4. Public Defender
  - Res.** – Waiver of Residency Request
  - Res.** – Aid to Defense Program Renewal 2024-2025
  - Committee Approval** – Accept Contracts for Investigative Services RFP 2024-36.
5. Probation
  - Res.** – Accept CRTF Grant Award
  - Res.** – Abolish PT Typist Position/ Create & Fill Clerical II Position.



## **Community Services Committee**

### **AGENDA - Meeting of September 3, 2024**

#### **1. Call to Order**

- a) Bradt, Gooch, Godfrey, Nemi, Robins, Speranza, Voccio

#### **2. Approval of Minutes of July 29, 2024**

#### **3. Department of Public Health**

- a) Budget Modification – Accept State Septic Replacement Program Funds Environmental Division
- b) Budget Modification – Accept NYSDOH Lead Rental Redistry Funds Create and Fill PH Sanitarian and Supervisory PH Sanitarian Positions Environmental Division

#### **4. Department of Mental Health**

- a) Budget Modification – Participate in Healthcare Workers Bonus
- b) Budget Modification – 2024 Contract State Aid COLA/Minimum Wage

#### **5. Department of Social Services**

- a) Create Employment Case Manager Position
- b) Budget Modification Healthy Families New York Program
- c) Budget Modification Flexible Fund for Family Services

#### **6. Employment and Training**

- a) Budget Modification – Accept 2024/2025 Youth Employment Program (YEP) Funding

#### **7. Motion to Adjourn**



**INFRASTRUCTURES COMMITTEE AGENDA**  
**NIAGARA COUNTY COURT HOUSE**  
**LOCKPORT, NEW YORK**  
**TUESDAY SEPTEMBER 3, 2024**  
**MEETING NO. 8**  
**5:30 PM**

**1. Call to Order**

- a. Foti, Myers, Abbott, Bradt, Hill, Robins, Speranza

**2. Meeting Minutes – Approval**

- a. July 29, 2024

**3. Buildings and Grounds – Approval**

- a. Declare 245 30<sup>th</sup> Street, Niagara Falls Property Surplus
- b. Amend Contract ARC Flash Hazard analysis Consultant, NO.2 - Final
- c. Amend Lease Agreement with BMBM Properties, LLC for 55 Stevens Street Lkpt. NY

**4. Parks- Approval**

- a. Agreement between County of Niagara and Niagara County Snowmobile Federation
- b. Niagara Frontier Cross Country Club, Bumaster Park
- c. Budget Modification
  - i. Golf Course Restaurant Kitchen repairs/upgrades
  - ii. Royalton Ravine Land Improvement

**5. Engineering – Approval**

- a. State/Local Agreement – Hunt St Bridge over Bergholtz Creek – EPN2126
- b. Change Order – Approval
  - i. CIR Electrical – Electric Coils in Legislatures Office – EPN2009 – No.4
  - ii. Greater Niagara Mechanical – Electric Coils in Legislatures Office – EPN2009 - No.4
  - iii. Royalton Ravine Front Buildout – EPN2129 – NO.2, Final
  - iv. Oppenheim Park Drainage & Paving – EPN2302 – NO.3, Final
  - v. Bridge Washing 2023/2024 – EPN2122 – No.1, Final
  - vi. East Canal over Donner Creek – EPN2131 – No.1
  - vii. Court House HVAC, General Construction – EPN2009 – No.4, Final
- c. Amendment – Approval
  - i. Hess Rd Culvert #2424 (Bridge NY) No cost time extension – EPN2130 – No.1
  - ii. Lockport Rd over CSX RR to include Fisk Rd over Canal – EPN2220/EPN2404 – No.1
- d. Award Contract – Approval
  - i. Braley Rd Bridge emergency repair – EPN2228

**6. Highway - Approval**

- a. Agreement between the State and County of Niagara for Fuel sampling



**7. Administration - Approval**

- a. Reappointment of the Commissioner of Public Works/Superintendent of Highways
- b. Site Access and Use Agreement for the use of NFTA transit center NF, NY

**8. Projects to be Let**

- a. Golf Course Slab Improvement
- b. Golf Course Site Improvement
- c. Burmaster Park Natural Playground
- d. Hunt Street Bridge over Bergholtz Creek
- e. Recreational Facilities, Krull and Oppenheim



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 8/28/2024

**Department Submitting agenda item:** Treasurer's Office

**Date of Committee Meeting:**

**Title:** Purchase of IN REM Property

**Brief Summary:** accept purchase for IN REM properties

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

## **PURCHASE OF IN REM PROPERTY**

WHEREAS, online bidding took place from July 17, 2024 commencing at noon through July 31, 2024, at 10:00 am for the public auction for the sale of properties acquired by the County of Niagara by its In Rem Action, and

WHEREAS, as a result of said auction, the attached list of properties were struck down to each of the named individuals for the price indicated for each parcel, said price being the highest bid price received, now, therefore, be it

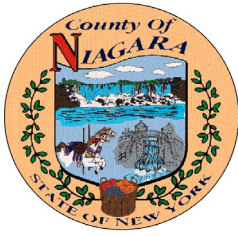
RESOLVED, that the purchase offers set forth in the attached list be, and the same hereby are, accepted and the Chairman of the legislature is hereby authorized and directed to execute suitable quit-claim deeds, subject to the approval of the County Attorney, upon the receipt by the County Treasurer of the entire balance due on the purchase price of said properties, at which time said deeds, as provided in the terms of sale shall be recorded in the Niagara County Clerk's Office in the name of the respective purchaser.

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ADMINISTRATION COMMITTEE

N.C. IN-REM 2021 AUCTION  
Index #176239/2021

Lot#	Serial#	SBL#	Purchaser	Bid Price
4	2021-049	124.04-2-12	Scott DePaolo	\$ 18,100.00
5	2021-050	124.04-2-16	Scott DePaolo	\$ 13,100.00
6	2021-051	124.04-2-17	Yen Ko Romero Lay	\$ 14,100.00
9	2021-064	14.16-1-21	Brian K Sebastian	\$ 92,600.00
10	2020-057	14.20-1-52	Caleb D Schlabach	\$ 41,406.00
11	2020-058	14.20-1-53	Caleb D Schlabach	\$ 36,494.00
13	2020-108	144.26-3-21.2	Rivera Puerari Inventment LLC	\$ 3,050.00
14	2020-114	144.26-5-49	Masudur Rahman	\$ 3,000.00
15	2021-092	145.07-3-53	Roger Alford Thompson	\$ 8,100.00
16	2021-097	145.16-3-13	Pavel Schirca	\$ 6,900.00
17	2021-098	145.20-3-41	Shahidullah Dulal	\$ 860.00
18	2021-099	145.20-3-75	Shahidullah Dulal	\$ 790.00
19	2020-132	146.17-4-56	Myriam Bigaud-Ambroise	\$ 1,575.00
20	2018-242	18.06-1-36	Rivera Puerari Inventment LLC	\$ 3,750.00
21	2021-103	164.03-3-41	Matthew Cole	\$ 6,600.00
23	2021-109	59.07-2-30	Gordon Alan McCombs	\$ 1,525.00
24	2020-169	85.20-2-18	David Snediker	\$ 71,000.00
25	2021-120	98.00-1-81	Dominick L Ciliberto	\$ 65,900.00
26	2021-126	111.00-2-51	John Brancato Jr	\$ 27,100.00
27	2021-131	127.00-1-61.12	Masudur Rahman	\$ 34,100.00
29	2017-249	163.18-1-18	Shahidullah Dulal	\$ 52.50
30	2021-167	21.16-1-21.1	Matthew Cole	\$ 2,025.00
33	2021-175	62.04-3-35	Kenneth Watson	\$ 17,300.00
				\$ 469,427.50



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 08/28/2024

**Department Submitting agenda item:** Risk Management

**Date of Committee Meeting:**

**Title:** Niagara County Building & Inventory Appraisal

**Brief Summary:**

Request for waiver of RFP for property appraisal of Niagara County buildings due to the lack of local companies that provide these services to large entities, such as the County, at a competitive price.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:**

**Associated Costs:**

**Benefits & Risks:**

## NIAGARA COUNTY INVENTORY APPRAISAL

WHEREAS, a proposal has been received from Industrial Appraisal Company to conduct a 2025 on-site inspection and appraisal of Niagara County properties to include buildings & permanent fixtures, machinery and equipment, for the purpose of establishing current insurance valuation, for a professional services fee of 59,150.00, and,

WHEREAS, a change of providers from Industrial Appraisal at this time would result in a higher fee due to a lack of baseline values on property and cost of initial necessary field work, and,

WHEREAS, Industrial Appraisal is a company of nationwide renown in the insurance industry with "gold standard" processes and vast expert testimony experience in legal proceedings, and,

WHEREAS, the Administration Committee recommends that said appraisal be completed, now, therefore be it

RESOLVED, that waiver of the request for proposal process is granted for this vendor and said amount is authorized to be paid from the Property and Casualty Loss Fund.

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ADMINISTRATION COMMITTEE

APPROVED FOR SUBMISSION:

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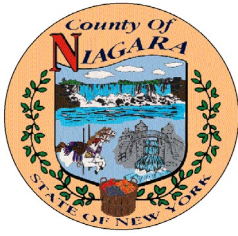
CHAIRMAN

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MAJORITY LEADER

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MINORITY LEADER



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 08/22/2024

**Department Submitting agenda item:** County Attorney

**Date of Committee Meeting:** 09/03/2024

**Title:** Resolution Authorizing Intermunicipal Agreement with the City of Lockport for 2022 and 2023 City In rem Proceedings

**Brief Summary:**

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** approve

**Associated Costs:**

**Benefits & Risks:**

**RESOLUTION AUTHORIZING INTERMUNICIPAL AGREEMENT WITH  
THE CITY OF LOCKPORT FOR 2022 AND 2023 CITY IN REM PROCEEDINGS**

WHEREAS, the City of Lockport has instituted In Rem actions under Niagara County Supreme Court Index #E176714/2022 and #E178984/2023, for the foreclosure of certain tax liens for the year 2021 and 2022 against various parcels of land situate within the City of Lockport, New York, pursuant to the provisions of Article 11, Title 3 of the Real Property Tax Law of the State of New York, and

WHEREAS, the provisions of said law authorize and empower tax districts having an interest in various parcels to enter into an agreement making provisions for conveyance of said parcels without public sale, and upon such terms as said districts may agree upon between themselves, and

WHEREAS, the parties hereto have conferred and negotiated as to the method of handling the various parcels included in said action, and

WHEREAS, the parties wish to memorialize their agreement with the execution of an Inter-Municipal Cooperation Agreement, a copy of which is incorporated by reference, now, therefore, be it

RESOLVED, that the Chairman be and is hereby authorized and directed to enter into an inter-municipal cooperation agreements with the City of Lockport regarding the City of Lockport 2021 In Rem action filed with the Niagara County Supreme Court under Index #E176714/2022 and 2022 In Rem action filed with the Niagara County Supreme Court under Index #3178984/2023.

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ADMINISTRATION COMMITTEE